

Information for Presenters

Plenary & Invited Speakers

Plenary & invited speakers will have **25 minutes plus 5 minutes** for questions.

Oral Presenters

Contributed oral papers will have **15 minutes plus 5 minutes** for questions. An LCD projector and a laptop computer (Win10, Powepoint 2019, Acrobat Reader DC) will be available for the oral presentations. To use the LCD projector, the presenter may also use his or her own laptop computer. (Please note that electric power source voltage is 100 V in Japan.)

Poster Presenters

The size of the poster panel is **90 cm x 150 cm (width x height)**, to which papers can be pinned. Push pins will be provided.

Poster presenters will be given **1 minute each for a brief oral summary of their work**, and these presentations must be uploaded to the conference laptop computer before the poster session, because of the tight schedule.

Presentation files for the short oral presentation must be in **ppt** (PowerPoint) **without animation** or **pdf** (Portable Document Format) format. **The short oral presentation file may be sent to toshifumi1.irisawa@aist.go.jp** via e-mail by June 7th, 2019. The ppt (PowerPoint) files will be converted to a PDF and the short presentation will be carried out by PDFs.

Please **hang your poster during the Break in the morning or during the Lunch Break** on June 9th, 2019.

After the Poster Session is over, the authors for the Poster Presentation are requested to take off your posters immediately. The venue will be cleared after 19:00 and all the posters left on the board will be discarded.

Thank you for your cooperation.