Guidelines for submission to the JSAP Kyushu Chapter annual meeting

Introduction: The 9th Asian Applied Physics Conference will be held face-to-face in-person format at Okinawa, famous southern resort island, this year. We look forward to your participation. Note that the **deadline for the abstract submission is Oct. 4, 17:00, 2024**.

Venue
Place: Univ. of the Ryukyus, Okinawa, Japan https://www.u-ryukyu.ac.jp/en/access/
Date: Dec. 7 (Sat.) – 8 (Sun), 2024

1. **Requirement**

    Members and non-members are both allowed to submit as a presenter. However, the JSAP Kyushu Chapter Presentation Award described below will be awarded to the JSAP member only.

2. **Presentation Award**

    We strongly encourage to apply for the presentation award when you submit your abstract. At the annual meeting, JSAP Kyushu Chapter Presentation Award will be given to the excellent presentation which will contribute to the progress of applied physics. **Applicants should select the choice for the entry of competition while submitting abstract**. Recipient for this award should be a member of the Japan Society of Applied Physics and also the first author of the presented paper.

3. **Abstract Format and Template**

    Please use the **template** attached on the submission web-site.
    https://annex.jsap.or.jp/kyushu/conf/template_e.doc

    (1) The length of the abstract should be 1 page in A4 size (210 mm in width and 297 mm in height), and font size in the main text is 10 pt. You can adjust the font size and/or line spacing if you need more space. Style in the main text can be flexible, i.e., it is not necessary to set section title as the example. However, the length should be kept in one page.

    (2) Title of the abstract should be concise and informative to show the content of the research. Font size for the title should be 12 pt and its style should in bold and be centralized.

    (3) Affiliation(s) and the author's name should be in the next line of the title, and the font size is 10 pt. All of the author's name and their affiliation(s) should be included. The name of affiliation should be concise using an appropriate abbreviation.

    (4) The paper should be original. To help the understanding of the readers, main messages

and/or conclusion should be written clearly together with essential experimental result(s) taking into account their priority.

(5) The file should be converted into PDF format with a file size less than 5 MB. Do not set security in the file. File name should be given using only alphabet or numerical numbers. Do not use symbols such as %, &, ", #, $ in the file name.

4. **Submission https://annex.jsap.or.jp/kyushu/conf/koen2024_e.htm**

You can submit your abstract through our web site. Please select a category of your presentation so as to be included in the related session in the program. You can also make correction or remove your file before the deadline. Make sure that you will submit a file name with extension, ****.pdf, or ****.PDF.

5. Agenda and **Publication and Copyright of the Abstracts**

The conference agenda will be formed on "Whova" platform.

Attendee guide for "Whova" https://whova.com/pages/whova-app-user-guide/

Accepted abstracts will be uploaded as it is to the conference site and/or in the abstract e-book in PDF format with password protection. The password will be provided to the registered participants. Note that there is no printing version of the abstract book. Therefore, you are recommended to check it on the Whova APP or download the abstract e-book to your mobile devices in advance as needed. Copyright of the all abstracts belongs to the JSAP Kyushu Chapter.